## STUDENT EMPLOYEE DATA SHEET

### Last Name | First Name | Middle Initial
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### UID Number | House and Mail Code | Phone Number
---|---|---

### Gender
- Male
- Female

### Marital Status
- Single
- Married

### Birth Date

### Local Mailing Address

### City | State | Zip Code
---|---|---

### Email Address

### Primary Emergency Contact

### Relationship

### Contact Phone Number

### Ethnicity
- Caucasian
- Hispanic
- African American
- Asian/Pacific Islander
- American Indian/Alaskan
- Other

### Are you a citizen of the United States?
- Yes
- No

### Name of Country | Visa Type | Visa Expiration Date
---|---|---

### Assignment Information

### Supervisor: Beth Larranaga

### Organization Name
- Dean's Office (Tutor)
- Organization Code: SD01

### Are you currently working for any other Campus department(s)?
- Yes
- No

#### Job Classification

### Undergraduate Assignments
- B100 - Undergraduate General Work
- B300 - Undergraduate Technical Work
- B600 - Undergraduate Teaching Assistant
- B900 - Student House Waiter

### Graduate Assignments
- B200 - Graduate General Work
- B400 - Graduate Technical Work
- B450 - Graduate Lab Assistant
- B500 - Graduate Research Assistant
- B700 - Graduate Teaching Assistant

### Other Assignments
- B250 - Resident Associate
- B450 - Graduate Lab Assistant
- B500 - Graduate Research Assistant
- B700 - Graduate Teaching Assistant

### Payroll:
- Bi-weekly
- Monthly
- Other

#### Pay Rate: __________________

#### Regular Schedule:
- Yes
- No

#### Hours/week: Varies

### PTA: SAO.TUTORS-1.1-GB.SAO

#### Student non-benefit less than 20 hours per week

### Expenditure Type: SALARY

### Timecard Approver: Beth Larranaga

### Division/Department Signature

### Extension | Date
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